



# Twyford Estates Ltd

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PB/MC

19 January 2010

## TO WHOM IT MAY CONCERN

Dear Sirs

### **Reference for Three Sixty Project Management Limited**

Twyford Estates Limited are pleased to be able to provide a Company reference for Three Sixty Project Management Limited.

We are a development company that has carried out a number of both residential and commercial schemes in the East Midlands. Three Sixty Project Management were engaged by us to assist with a number of these projects, as follows.

#### ***Commercial Development in Lincoln***

- Assisting with feasibility study, including explanation of options, cost implications, establishment of a budget and procurement strategy re works.
- In the pre-construction phase, assisting with formulation of development proposals and cost and delivery programme. Implementation of the formal tender and negotiation process.
- Management of the contract, including financial reporting and administration.
- All post construction works, including snagging and settlement of final account.

#### ***Grantham - Residential development***

- Producing estimate of costs of infrastructure, including roads, drainage and slabs to residential development.
- Assisting with appraisal.
- Analysis of tenders and negotiation with contractor over contract price. Administration and post contract matters.
- Production of estimate of alterations and renovation to period property. Negotiating tender price with contractor.

Three Sixty Project Management have worked for us over a five-year period, during which we have found the service provided to be of the highest standard. Their approach has always been positive, constructive and invaluable. Three Sixty have made a significant contribution to the satisfactory conclusion of the projects that they

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have been involved with. We intend, where possible, to work with Three Sixty in the future and would have no hesitation in recommending their services.

We trust that this information will be of assistance but should you wish to discuss any matters, then please do not hesitate to contact us.

Yours faithfully  
for TWYFORD ESTATES LIMITED

A handwritten signature in black ink, appearing to read 'Peter Burrows', is written over a solid black horizontal line.

**Peter Burrows**